

September 29, 2022

TO: Potential Proposers

FROM: Michelle Compton

RE: On Call A/E Design Services for Academic Projects  
RFP #91018 MC  
Addendum #1 dated 09/29/2022

The following information is made available on the above referenced solicitation and is issued as Addendum #1 dated 09/29/2022

**The due date and time for the Phase 1-Portfolio is Monday, October 17, 2022 at or before 2:00 pm.** Receipt of this addendum is to be acknowledged by completing the enclosed “Acknowledgement of Receipt of Addenda” form and including it within your Portfolio submission.

**Clarifications:**

1. The Following Institutional Profile for University of Baltimore has been updated as follows:

**University of Baltimore (UBalt):**

Founded in 1925, the University of Baltimore offers career-focused graduate, doctoral and undergraduate programs and certificates in law, business, public affairs and the applied arts and sciences. Designed for working adults, UBalt academic programs are offered in flexible formats, including day, evening, weekend, in person, online and hybrid options. The University is organized into four schools/colleges, including the School of Law, the Merrick School of Business, the Yale Gordon College of Arts and Sciences and the College of Public Affairs. Our campus comprises 11 acres in the heart of midtown Baltimore with 1.1 million square feet of space across 13 buildings. Facilities are a mixture of recent new construction intermingled with older commercial and row house structures, some with historic value. As the University prepares for its centennial in 2025, we strive to build upon this legacy and leverage our strengths to forge a bold future. The result is, an ambitious plan that articulates our shared goals for the next five years. For more information visit our website: [About UBalt: Bachelor's, Master's and Law Degrees](#)

2. The Following requirement has been added to Section III Article 1. Portfolio Requirements:

**Portfolio Contents:**

**Transmittal Letter: Proposers should include a transmittal letter with their Portfolio Submission that, at a minimum, includes the name, phone number and email address of the Prime A/E Firms Point of Contact**

3. The definition for Lead Architect in RFP Section 3.2.3.A.1 has been amended as follows:

**Lead Architect:** Professional, licensed architect who is responsible for leading the design of the project; this is the person who the University would see at the Design Progress meetings. This person may also ~~be serving~~ **serve** as the Principal-in-Charge or the Project Manager **on smaller projects and at the discretion of the University**. Minimum 10 years required in industry.

4. RFP Section 3.1.2 A/E Project Manger has been updated as follows:

Submit a resume for the A/E Project Manager (**as defined in RFP Section 3.2.3.A.1**) ~~including~~ **and additional** documentation of up to three (3) of his/her projects considered to be the most outstanding samples/evidence of similar and relevant design work to the University's project. Each project **must be** complete through 95% Construction Documents and Bidding Phases.

Include for each project (5 pages max, including graphics):

A. Describe how the client's operational, budgetary and quality objectives were accomplished. Address unique and notable aspects of the project, such as its architectural design, technical innovations, energy conservation and sustainability, and other significant features.

B. Provide a statement pertaining to the relevancy of the selected projects to University projects.

C. Provide illustrations/pictures of the project.

D. List any awards, publications, notices, peer recognition, or other documentation of design excellence; and,

E. Provide client contact information\*.

5. RFP Section 3.1.3 Lead Architect has been amended as follows:

Submit a resume for the ~~Principal~~ **Lead** Architect (**as defined in RFP Section 3.2.3.A.1**) ~~including~~ **and additional** documentation of up to three (3) of his/her projects considered to be the most outstanding samples/evidence of similar and relevant design work to the University's projects. Each project **must be** complete through 95% Construction Documents and Bidding Phases.

Include for each project (5 pages max, including graphics):

A. Describe how the client's operational, budgetary and quality objectives were accomplished. Address unique and notable aspects of the project, such as its architectural design, technical innovations, energy conservation and sustainability, and other significant features.

B. Provide a statement pertaining to the relevancy of the selected projects to University projects.

C. Provide illustrations/pictures of the project.

D. List any awards, publications, notices, peer recognition, or other documentation of design excellence; and,

E. Provide client contact information\*.

#### **Question/Responses:**

1. Could you please let us know which firms are the current holders of this contract?

**Board of Public Works agendas for the prior On Call A/E Design Services for Academic Projects have been attached to this solicitation.**

2. How will the tasks be distributed between 6 successful awardees?

**Please refer to RFP Section 2.1.E Use of Master Contracts by UMB.**

3. Please confirm Insurance Requirements = \$1M Professional Liability, \$1M General Business Liability, and Workers Compensation.

**Please refer to RFP Section II.2.A.3 Insurance Coverage Requirements, Attachment A, Professional Liability Coverage Form, and RFP Attachment D Section 23. Insurance Requirements.**

**The Insurance Requirements for Professional Liability in an amount not less than \$1,000, 000.00; General Liability Insurance in an amount not less than \$1,000,000.00 and Workers Compensation insurance per statutory requirements.**

4. Can the Project Manager be the same person as the Lead Architect? Page 28 allows for the Lead Architect to also be the PM or PIC, but the Phase I Portfolio asks for a resume for the Project Manager and Lead Architect, not identifying if they can be the same person.

**Please refer to Clarification #3. If proposers are proposing the same person for A/E Project Manager and Lead Architect, the expectation is that 2 separate resumes and 2 separate project documentation packages (one for A/E Project Manager and a separate one for Lead Architect) will be provided. It's also expected that the proposed candidate will meet the definition of each role provided in RFP Section 3.2.3.A.1**

5. Can you clarify the Phase I resume project requirements? Are you anticipating 15 page resumes? (Up to 3 projects per resume, with up to 5 pages per project)

**Phase 1 resume submissions should be inclusive of all relevant information requested in RFP Section 3 Article 1. Project information should not exceed 5 pages per project.**

6. If resumes are supposed to include full project profiles, do you want those projects to be repeated throughout the portfolio if they are used more than once? For example, if we are to show 3 projects up to 5 pages each for the Project Documentation (Section 3.1.1 B) and those same projects are also featured on the Project Manager and/or Lead Architect resumes (Section 3.1.2 and 3.1.3), should all 5 project pages be repeated each time? Or are we able to indicate on the resumes to refer to the project section for full details?

**The expectation is that information will be provided that meet the requirements of each section of the Portfolio Phase, including 3.1.1, 3.1.2 and 3.1.3. Please refer to the appropriate RFP sections for specifics on the types of information requested in each Portfolio section.**

7. Can both the lead architect and project manager be the same/one person?

**Please see the response to Question 4.**

8. Do we need to create an Organizational Chart for personnel, or just narrative? Do we need both?

**Please refer to RFP Section 3.1.4 Design Team Organization - A general description of your proposed design team organization including a list of the disciplines involved (prospective sub A/E firm names for each discipline not needed at this time) and the ability of the A/E team to serve the University in the geographical location of the project site.**

9. Are bullet points under sections 3.1.2 and 3.1.3 to be addressed in a separate narrative style paragraph for projects? Or is the information listed to be included in the personnel's' resumes?

**Please refer to Clarification 4 and Clarification 5 – Proposers should provide a resume and additional documentation for project specific information.**

10. Can a cover page/letter be included in the portfolio submission?

**Please refer to Clarification 2., Proposers should include a Transmittal Letter with the Portfolio Submission.**

**END OF ADDENDUM #1 DATED 09/29/2022**

**Enclosed: Addenda Acknowledgment Form ; Pre-Proposal PowerPoint Presentation ; Pre-Proposal Sign In Sheet; Board of Public Works Agenda Item April 18, 2018 ; Board of Public Works Agenda Item March 24, 2021**

**RFP NO.:** 91018-MC

**TORP FOR:** On Call A/E Design Services for Academic Projects

**DUE DATE:** Monday, October 17, 2022, at or before 2:00 PM.

**NAME OF PROPOSER:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA**

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 09/29/2022

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



**PRE-PROPOSAL MEETING**  
**ON CALL A/E DESIGN SERVICES FOR**  
**ACADEMIC PROJECTS AT UNIVERSITY OF**  
**MARYLAND, BALTIMORE**

*RFP# 91018-MC*

**SEPTEMBER 26, 2022**

# INFORMATION AVAILABLE TO PROPOSERS

- Contract documents are available via eBid Board at <http://www.umaryland.edu/procurement/ebid-board/>.
- Documents include:
  - RFP

# SECTION 1: SOLICITATION SCHEDULE

Issue Date	September 19, 2022
Pre-proposal Meeting	September 26, 2022
Deadline for Questions	October 3, 2022
Phase 1 Portfolio Submission	October 17, 2022
Phase 2 Technical Proposal	November 10, 2022
Phase 3 Technical Proposal	December 16, 2022
Oral Presentation	December 19, 2022 and December 20, 2022
BPW Approval	March 8, 2023 (projected)
Contract Commencement	April 19, 2023 (projected)



# SECTION 1: GENERAL INFORMATION

## Solicitation Purpose

The purpose of the Request for Proposal (RFP or Solicitation) is for the University of Maryland, Baltimore (UMB) to procure On-Call A/E Design Services for Academic Projects. The firm will be required to provide complete design services as requested (i.e., Schematic Design, Design Development, Construction Documents, Bidding, Construction Administration and Post Construction) as well as any other identified special services on individual projects on a task order basis. The On Call A/E contracts are anticipated to be used primarily at the University of Maryland institutions in the Baltimore region; however, they may be used at any University of Maryland institution.

# SECTION 1: GENERAL INFORMATION

## Response to this RFP

- Phase 1 Portfolio Submission: Open to any firm
- Phase 2 Technical Proposal: Only those firms shortlisted following the Portfolio Phase evaluations will be invited to submit.
- Phase 3 Technical Proposal, Interview/Oral Presentation (each at the University's discretion, by shortlisted firms only),
- Price Proposal (shortlisted firms only)

# ATTACHMENT D: SOLICITATION TERMS AND CONDITIONS AND ADDITIONAL LABOR CATEGORY DEFINITIONS

**Issuing Office –**

UMB Office of Construction & Facilities Strategic  
Acquisitions

**Contact:**

**Michelle Compton**

**At**

**[mcompton@umaryland.edu](mailto:mcompton@umaryland.edu)**

# ATTACHMENT D: SOLICITATION TERMS AND CONDITIONS AND ADDITIONAL LABOR CATEGORY DEFINITIONS

- Pre-proposal Conference (Today)
- Phase 1 Portfolio Submission\*
  - Due by: October 17, 2022 at 2:00 pm
  - [Proc-oncallbids@umaryland.edu](mailto:Proc-oncallbids@umaryland.edu) (25 MB)
- Confidential/Proprietary Information

**\*Late proposals will not be accepted**

# ATTACHMENT D: SOLICITATION TERMS AND CONDITIONS INCLUDING DEFINITIONS

- MBE Participation will be set at the Task Order level
- Joint Venture
- Electronic Funds Transfer
- eMaryland Marketplace Advantage
- Contract Documents
- Additional Labor Categories

# SECTION 2: SCOPE OF WORK/REQUIREMENTS

## 1. General Information

- Institutional Profiles for Institutions anticipated to utilize this Contract
  - University of Maryland, Baltimore
  - Coppin State University
  - Towson University
  - University of Baltimore
  - University of Maryland, Baltimore County
- Contract Term
  - Initial contract term of three (3) years with the University retaining the sole option to renew these contracts for one (1) additional two-year renewal option
- Contract Amount
  - It is UMB's intent that all awarded A/E Firm receive a reasonable level of the available design work, however, there is no guarantee of a minimum dollar amount or number of projects to any A/E Firm. There will be no limit on the scope of each contract, however, UMB's CFSA will monitor the spend associated with each A/E Firm.
- Use of Master Contracts
  - Rotational basis

# SECTION 2: SCOPE OF WORK/REQUIREMENTS

## 2. Scope of Work

- General Provisions
- On Call A/E Firms Obligations
- Project Type/Specifications

## SECTION 2: SCOPE OF WORK/REQUIREMENTS

### 3. Firm Performance

- The University reserves the right to evaluate a firm (Prime A/E and all subcontractors/subconsultants) on their performance on individual task orders, and/or wholistically against the Master Contract for performance issues.



## **SECTION 3: PROCUREMENT PHASES AND EVALUTION PROCESS**

- Phase 1 Portfolio Submittal
- Technical Submittals
  - Phase 2 Technical Proposal
  - Phase 3 Technical Proposal ( if requested by University)
- Oral Presentation (if requested by University)
- Price Proposal Submittals

# SECTION 3: PROCUREMENT PHASES AND EVALUATION PROCESS

## Phase 1 Portfolio Submittals

- Detailed responses to Section 3, Article 1, Portfolio Content Items
  - Prime Architectural Design Firm; the Architect of Record Firm
  - A/E Project Manager
  - Lead Architect
  - Design Team Organization
  - Acknowledgement of Receipt of Addenda Form

# SECTION 3: PROCUREMENT PHASES AND EVALUATION PROCESS

## Phase 2 Technical Proposal Submittals

- Only requested from Short-Listed Proposers:
  - Transmittal Letter
  - Detailed responses to Section 3, Article 2, Phase 2 Technical Proposal Criteria Items
  - SF330 Part I to include Sections A-H
  - Key Personnel & Project References
  - SF330 Part II
  - RFP Attachment A Forms
  - Addenda Acknowledgement (if applicable)
- Licenses – State of Maryland
- Due by: November 10, 2022 at 2:00 p.m.

# SECTION 3: PROCUREMENT PHASES AND EVALUATION PROCESS

## Phase 3 Technical Proposal Submittals

- Required at discretion of the University
- Only requested from Short-Listed proposers:
  - Special/Unique Qualifications (narrative)
- Due by: December 16, 2022 at 2:00 p.m.

# SECTION 3: PROCUREMENT PHASES AND EVALUATION PROCESS

## Oral Presentations

- Oral Presentations: At the sole discretion of the University.
- Anticipated dates: December 19, 2022 and December 20, 2022
  - Advised to set aside these dates on calendars of key personnel whose attendance is required.

# SECTION 3: PROCUREMENT PHASES AND EVALUATION PROCESS

## Price Propsoal

- Only shortlisted firms following Technical Proposal evaluation will be asked to provide a price proposal.

## SECTION 3: PROCUREMENT PHASES AND EVALUATION PROCESS

### *Award*

- After successful completion of the evaluation, UMB will proceed with the contract awards.
- The successful firms will be required to sign the University's A/E contract prior to Board of Public Works submission.
- After approval by BPW the University shall fully execute the contract with the successful firm. Anticipated: March 8, 2023.
  - Contract Commencement is anticipated to be April 19, 2023

# KEY POINTS TO REMEMBER

- Questions must be submitted in writing via email to [mcompton@umaryland.edu](mailto:mcompton@umaryland.edu)
- Follow directions in the RFP
- Amendments, Q&A, and other documents will only be published on the UMB eBid Board at [www.umaryland.edu/procurement/ebid-board/](http://www.umaryland.edu/procurement/ebid-board/).



# KEY POINTS TO REMEMBER

- Amendments must be acknowledged with your submittal(s)
- Late proposals will not be accepted
- References must be accurate
- Set dates aside for oral presentations



Pre Proposal Sign in Sheet  
RFP# 91018 MC – On-Call A/E Design Services for Academic Projects  
26 September 2022

<b>Company Representative</b>	<b>Company Name</b>	<b>Business Number</b>	<b>E-mail Address</b>
Michelle Compton	UMB- Procurement	410-706-3675	mcompton@umaryland.edu
Christian Chacon	Columbia Engineering, Inc.	410-992-9970	<a href="mailto:cchacon@columbiaengineering.com">cchacon@columbiaengineering.com</a>
Kristen Howe	GWWO Architects	410-332-1009	<a href="mailto:khowe@gwwoinc.com">khowe@gwwoinc.com</a>
Bridget Jones	James Posey Associates	410-265-6100 x 176	<a href="mailto:marketing@jamesposey.com">marketing@jamesposey.com</a>
Linda Deanto	Michael Graves Architecture	410-290-9680	<a href="mailto:ldeanto@michaelgraves.com">ldeanto@michaelgraves.com</a>
Cynthia Stuber	Arium AE	410-730-2300	<a href="mailto:cynthias@ariumae.com">cynthias@ariumae.com</a>
Tony DiCola	SETTY & Associates, Intl.	703-268-3761	<a href="mailto:tonyd@setty.com">tonyd@setty.com</a>
James Barrett	Burdette, Koehler, Murphy & Associates Inc.	410-323-0600	<a href="mailto:jbarrett@bkma.com">jbarrett@bkma.com</a>
Anya Grant	Leo A Daly	202-955-9159	<a href="mailto:aagrant@leoadaly.com">aagrant@leoadaly.com</a>
Emma Watters	HOK	202-944-1420	<a href="mailto:Emma.eatters@hok.com">Emma.eatters@hok.com</a>
Sharon Elliott	Site Resources Civil Engineering & Landscape Architecture	443-689-0421	<a href="mailto:selliott@siteresourcesinc.com">selliott@siteresourcesinc.com</a>
Beth Reed	Murphy & Dittenhafer Architects	410-625-4823	<a href="mailto:bar@murphdittarch.com">bar@murphdittarch.com</a>

Pre Proposal Sign in Sheet  
RFP# 91018 MC – On-Call A/E Design Services for Academic Projects  
26 September 2022

<b>Company Representative</b>	<b>Company Name</b>	<b>Business Number</b>	<b>E-mail Address</b>
Zolna Russell	Floura Teeter Landscape Architects	410-528-8395	zrussell@flourateeter.com
Kate Bradley	Colimore Architects	410-752-3720	kbradley@colimore.com
Emily Dernoeden	WRA	443-235-3450	edernoeden@wrallp.com
Elizabeth Weigand	Weigand Associates, Inc.	301-540-9060	eweigand@wainet.net
Zoha Memari	HOK	202-350-1273	zoha.memari@hok.com
Ryan Hausmann	WRA	410-864-1038	rhausmann@wrallp.com
Elise Adams	GWWO Architects	667-212-5067	eadams@gwwoinc.com
Colisa Harris	Delon Hampton & Associates	202-898-1999	charris@delonhampton.com
Spiro Gianniotis	Alphatec P.C.	202-797-5000 x 32	spg@alphatecpc.com
Roxanne Wallace	FOX Architects	202-379-0348	rwallace@fox-architects.com
Thia Graham	AB Consultants, Inc.	443-729-2701	thia.graham@abconsultantsinc.com
Jessica G.	Huges Group Architects	703-437-6600	jessica.gody@hgaarch.com
Chris Greaney	Affiliated Engineers (AEI)	301-816-1949	cgreaney@aeieng.com

Pre Proposal Sign in Sheet  
RFP# 91018 MC – On-Call A/E Design Services for Academic Projects  
26 September 2022

<b>Company Representative</b>	<b>Company Name</b>	<b>Business Number</b>	<b>E-mail Address</b>
Kathryn Kemp	Daft McCune Walker, Inc.	410-296-3333 x 2030	kkemp@dmw.com
Kristen Ritter	Murphy & Dittenhafer Architects	410-625-4823	knr@murphdittarch.com
David McCormick	Whitman, Requardt & Associates, LLP	443-224-1908	dmccormick@wrallp.com
Katy Hunchar	Ayers Saint Gross	410-347-8500	
Kanika Puri	Weigand Associates, Inc.	301-540-9060	kpuri@wainet.net
Kristina von Tish	Quinn Evans	804-533-4717	kvontish@quinnevans.com
Steve Schwenk	Quinn Evans	443-845-2078	sschwenk@quinnevans.com
Jack Nye	WRA	443-224-1626	jnye@wrallp.com
Cynthia Fraser	Mahan Rykiel Associates, Inc.	410-900-1611	cfraser@mahanrykiel.com
Melissa Newman	Henry Adams MEP Engineering	410-296-6500 x 434	newman@henryadams.com
Kristen Kearby	MK Consulting Engineering	667-210-2476	kkearby@mkceng.com
Leah Schultz	Gipe Associates, Inc.	410-822-8688	lschultz@gipe.net
Natasha Kearney	PRIME AE Group, Inc.	410-654-3790	natasha.kearney@primeeng.com

Pre Proposal Sign in Sheet  
RFP# 91018 MC – On-Call A/E Design Services for Academic Projects  
26 September 2022

<b>Company Representative</b>	<b>Company Name</b>	<b>Business Number</b>	<b>E-mail Address</b>
Alan Bowman	Marshall Craft Associates	410-532-3131	abowman@mca.design
Steve Whitman	Coffman Engineers	301-323-3599	steven.whitman@coffman.com
Marvin Kemp	Design Collective, Inc.	410-685-6655	mkemp@designcollective.com
Jen Williamson	Affiliated Engineers, Inc.	301-816-1962	jwilliamson@aeieng.com
Laura Okell	Axias	703-706-0400	lokell@axiasinc.com
Nichole McGuire	Quinn Evans Architects	410-576-0440	nmcguire@quinnevans.com
Kenneth Kupfer	Harris-Kupfer Architects, Inc.	410-244-8255	ken@harriskupferarchitects.com
Nicole Smith	ECS	443-995-5309	NWSmith@ecslimited.com
Joe Cellucci	Quinn Evans	443-761-2913	jcellucci@quinnevans.com
Michael Ajomale	Design Depictions Structural Engineering, P.C.	301-275-8571	majomale@ddsengr.com
Peter William Dougherty	Peter William Architects	202-525-7590	peter@pwilliam.com
Christina Kerrigan	Michael Graves Architecture	517-230-9423	ckerrigan@michaelgraves.com
Susan Hains	Grimm & Parker Architects	301-595-1000	shains@gparch.com

Pre Proposal Sign in Sheet  
RFP# 91018 MC – On-Call A/E Design Services for Academic Projects  
26 September 2022

Company Representative	Company Name	Business Number	E-mail Address
Stephen Bates	Marshall Craft Associates, Inc.	717-968-1628	sbates@mca.design
Blaine Linkous	WBCM	410-512-4500	blinkous@wbcm.com
Milly Ruiz	A.J. Adam Engineering LLC	410-499-2045	mruiz@ajadam.com
Jeremy Somani	Beyer Blinder Belle	202-536-3893	jsomani@bbbarch.com
John Morrell	MCA		JMorrel@mca.design
Stacy Fisher			
Maurice Ngwaba			
Caroline Fitzgerald	RMF		fitzgerc@rmf.com
Stephen Zuber			SZuber@kgdarchitecture.com

**REVISED**

Supplement C  
University System of Maryland  
ACTION AGENDA  
April 18, 2018



USM 2C

Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**2-AE UNIVERSITY OF MARYLAND, BALTIMORE**

***On-Call Architectural/Engineering Design Services for Academic Projects***

**Contract ID:** On Call Architectural/Engineering Design Services for Academic Projects  
RFP #88584 AA

**Award:**

Ayers Saint Gross, Inc.	Baltimore
Design Collective, Inc.	Baltimore
GWWO, Inc./Architects	Baltimore
Hord Coplan Macht, Inc.	Baltimore
Johnson Mirmiran & Thompson, Inc.	Hunt Valley
Marshall Craft Associates, Inc.	Baltimore
Murphy Dittenhafer, Inc.	Baltimore
Read & Company Architects, Inc.	Baltimore
Ziger/Snead LLP, Architects	Baltimore

**Contract Description:** Indefinite delivery A/E service contracts for full engineering services for University System of Maryland institutions in the Baltimore region. Academic projects include classrooms, conference rooms, office spaces, and associated support areas.

**Contract Term:** 04/19/18 – 04/18/21 (with one 2-year renewal option)

**Procurement Method:** Competitive Sealed Proposals

**Amount:**

\$ 8,100,000 (not to exceed)	(3-year base term)
<u>\$ 5,400,000</u> (not to exceed)	(2-year renewal option)
\$13,500,000 (not to exceed)	Total

**Fund Source:** Various USM Institutional Funds

**Proposals:**

	<i>Ranking</i>	<i>Technical Score</i>
Design Collective, Inc.	1	83.67%
Hord Coplan Macht, Inc.	2	82.78%
Ziger/Snead LLP, Architects	3	82.55%
Marshall Craft Associates, Inc.	4	82.43%
Read & Company Architects, Inc.	5	81.01%
GWWO, Inc./Architects	6	80.54%
Johnson Mirmiran & Thompson, Inc.	7	79.52%
Ayers Saint Gross, Inc.	8	79.31%
Murphy Dittenhafer, Inc.	9	78.82%

**REVISED**

Supplement C  
University System of Maryland  
ACTION AGENDA  
April 18, 2018



**2-AE. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
*On-Call Architectural/Engineering Design Services for Academic Projects*

<b>MBE Participation:</b>	MBE goal on task orders over \$50,000:	30%
	Subgoals on task orders greater than \$200,000:	
	African-American Owned	6%
	Hispanic-American Owned	2%
	Women Owned	9%

**Performance Security:** None

**Requesting Institution Remarks:** The solicitation, which provided for multiple awards, was advertised on *eMarylandMarketplace* and the University's eBid Board. Twenty-four firms responded. After review by the Qualification Committee, the top nine firms were requested to submit fee proposals. Each of the firms submitting fee proposals was selected. The selection process, inclusive of the fee negotiations, was reviewed and approved by the University's Executive Review Group that includes a public member from outside of the University.

The University awards projects on a task order basis with no guarantee of work to any specific on-call firm. As projects arise, the University will rotate among the nine awarded firms beginning with the firm that achieved the highest total score. These firms will be required to use the fixed hourly rates established from the fee negotiations.

	<i>MD Tax Clearance</i>	<i>Resident Business</i>
Ayers Saint Gross, Inc.	18-0815-1101	
Design Collective, Inc.	18-0816-1111	
GWWO, Inc./Architects	18-0817-1111	
Hord Coplan Macht, Inc.	18-0818-1111	
Johnson Mirmiran & Thompson, Inc.	18-0820-1111	Yes
Marshall Craft Associates, Inc.	18-0821-1111	
Murphy Dittenhafer, Inc.	18-0822-1111	
Read & Company Architects, Inc.	18-0823-0111	
Ziger/Snead LLP, Architects	18-0824-1111	

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Board of Public Works  
University System of Maryland  
Supplement  
March 24, 2021**



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu*

**1-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE  
*On-Call Architecture/Engineering Services***

**Contract ID:** On Call Architectural/Engineering Design Services for Academic Projects, RFP #88584 AA

**Contract Approved:** USM, Item 2-AE (4/18/18)

**Awardees:**

Ayers Saint Gross, Inc.	Baltimore, MD
Design Collective, Inc.	Baltimore, MD
GWWO, Inc./Architects	Baltimore, MD
Hord Coplan Macht, Inc.	Baltimore, MD
Johnson Mirmiran & Thompson, Inc.	Hunt Valley, MD
Marshall Craft Associates, Inc.	Baltimore, MD
Murphy Dittenhafer, Inc.	Baltimore, MD
Ziger/Snead LLP, Architects	Baltimore, MD

**Contract Description:** Indefinite delivery A/E service contracts for full engineering services for University System of Maryland institutions in the Baltimore region. UMB awards projects on a task order basis with no guarantee of work to any specific on-call firm. Academic projects include classrooms, conference rooms, office spaces and associated support areas.

**Option Description:** Exercise first renewal option

**Original Term:** 4/19/18 – 4/18/21 (3 years)

**Option Term:** 4/19/21 – 4/18/23 (2 years)

**Original Procurement Method:** Competitive Sealed Proposals

**Original Amount:** \$8,100,000 (not to exceed)

**Option Amount:** \$5,400,000 (not to exceed)

**Revised Contract Amount:** \$13,500,000 (not to exceed)

**Fund Source:** Various USM Institutional Funds

Board of Public Works  
University System of Maryland  
Supplement  
March 24, 2021



**1-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
***On-Call Architecture/Engineering Services***

***MBE Participation:*** 30% on task orders over \$50,000  
Subgoals: on task orders greater than \$200,000  
6% African-American Owned  
2% Hispanic-American Owned  
9% Women Owned

***MBE Compliance:*** 50% on task orders over \$50,000  
Subgoals: on task orders greater than \$200,000  
16% African-American Owned  
8% Hispanic-American Owned  
31% Women Owned

***Performance Security:*** None

***Requesting Institution Remarks:*** Renewal is recommended for the eight firms based on satisfactory job performance and the MBE goals being exceeded for the original contact term. Implementation will be on a task order basis with no guarantee of award to any of the firms. These firms are required to use the fixed hourly rates established from the fee negotiations. Opportunities for green building practices will be identified on a task order basis, including measures such as selective demolition, existing material reuse, energy and water efficient fixtures, and air quality control.

***Resident Business/MD Tax Clearance:***

	<b><i>MD Tax Clearance</i></b>	<b><i>Resident Business</i></b>
Ayers Saint Gross, Inc.	21-0098-111	Yes
Design Collective, Inc.	21-0091-111	
GWWO, Inc./Architects	21-0096-111	
Hord Coplan Macht, Inc.	21-0093-111	
Johnson Mirmiran & Thompson, Inc.	21-0097-111	
Marshall Craft Associates, Inc.	21-0095-111	
Murphy Dittenhafer, Inc.	21-0099-111	
Ziger/Snead LLP, Architects	21-0094-111	

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**